

SEATING AND TABLES IN THE HALL GUIDELINES

Do not obstruct the fire exits – i.e. the front door and door leading to side foyer. Leave plenty of space in front of these doors.

Leave “gangways” or “corridors” down the centre of the hall and alongside each wall when laying out audience seating.

For audience seating, chairs must be linked.

When using tables with chairs ensure there are “gangways” and “corridors” allowing easy access to both fire exits.